

THE COMPANIES ACT 2016

COMPANY LIMITED BY GUARANTEE

MALAYSIA

CONSTITUTION

OF

YAYASAN KEMANUSIAAN DA SHENG

(Company No. 201801038084 (1300115-M))

Incorporated on the 18th day of October, 2018



SURUHANJAYA SYARIKAT MALAYSIA
COMPANIES COMMISSION OF MALAYSIA
(Agensi di bawah KPDNHEP)



COMPANIES ACT 2016 (SECTION 17)

(ACT 777)

**CERTIFICATE OF INCORPORATION
OF PUBLIC COMPANY**

This is to certify that

YAYASAN KEMANUSIAAN DA SHENG
201801038084 (1300115-M)

is, on and from the 18th day of October 2018, incorporated under the Companies Act 2016, and that the company is a company limited by guarantee and that the company is a public company.

Dated at **KUALA LUMPUR** this 18th day of October 2018.

DR. AZMAN BIN HUSSIN
REGISTRAR OF COMPANIES
MALAYSIA

A copy or extract issued pursuant to Section 601(2).





**MENTERI KEMENTERIAN PERDAGANGAN DALAM NEGERI
DAN HAL EHWAL PENGGUNA**

LESEN KELULUSAN MENTERI

SEKSYEN 45(3) AKTA SYARIKAT 2016

BAHAWASANYA telah dibuktikan dengan puashati saya -

- (a) bahawa suatu syarikat bernama **YAYASAN KEMANUSIAAN DA SHENG** (kemudian daripada ini disebut sebagai **YKDS** tersebut) hendak ditubuhkan sebagai suatu syarikat berhad bagi menganjurkan tujuan-tujuan khairat atau berguna kepada masyarakat sebagaimana yang dinyatakan dalam Perlembagaan **YKDS** tersebut;
- (b) bahawa **YKDS** tersebut bercadang untuk menggunakan semua keuntungannya dan lain-lain pendapatan untuk menganjurkan tujuan-tujuan khairat dan berguna yang tersebut itu;
- (c) bahawa **YKDS** tersebut adalah dilarang oleh Perlembagaannya dari membayar apa-apa dividen kepada ahli-ahlinya.

MAKA dengan ini saya, Dato' Saifuddin Nasution Ismail, Menteri Kementerian Perdagangan Dalam Negeri Dan Hal Ehwal Pengguna, mengarahkan menurut kuasa-kuasa yang diberi kepada saya oleh seksyen 45(3) Akta Syarikat 2016, bahawa **YKDS** tersebut didaftarkan sebagai suatu syarikat dengan tanggungan berhad tanpa perkataan **BERHAD** kepada namanya.

Tarikh: **27 SEP 2018**

DATO' SAIFUDDIN NASUTION ISMAIL

Menteri Kementerian Perdagangan
Dalam Negeri Dan Hal Ehwal
Pengguna



**MENTERI KEMENTERIAN PERDAGANGAN DALAM NEGERI
DAN HAL EHWAL PENGGUNA**

**SYARAT-SYARAT LESEN DI BAWAH SEKSYEN 45(5)
AKTA SYARIKAT 2016**

PADA menjalankan kuasa yang diberi oleh seksyen 45(5) Akta Syarikat 2016, saya, Dato' Saifuddin Nasution Ismail, Menteri Kementerian Perdagangan Dalam Negeri Dan Hal Ehwal Pengguna, mengeluarkan sijil kelulusan di bawah seksyen 45(3) Akta yang sama kepada **YAYASAN KEMANUSIAAN DA SHENG** (kemudian daripada ini disebut sebagai **YKDS** tersebut) yang dikembalikan bersama-sama ini dengan syarat-syarat seperti berikut:

- (1) **YKDS** tersebut hendaklah menggunakan keuntungan dan lain-lain pendapatannya bagi tujuan-tujuan yang dinyatakan di dalam objek syarikat;
- (2) **YKDS** tersebut tidak boleh memiliki dan melepaskan hak milik tanah tanpa mendapat kelulusan terlebih dahulu daripada Menteri;
- (3) **YKDS** tersebut dikehendaki mendapatkan semua jumlah wang RM 1 juta yang telah dijanjikan oleh bakal-bakal penyumbang dalam tempoh 6 bulan selepas ia diperbadankan; dan
- (4) **YKDS** tersebut hendaklah juga mematuhi pada setiap masa semua peruntukan yang termaktub di dalam Perlembagaan selain daripada syarat-syarat yang tersebut di atas.

Sekiranya **YKDS** tersebut gagal mematuhi mana-mana syarat yang telah ditetapkan di atas, lesen ini boleh dibatalkan.

Tarikh: **27 SEP 2018**

DATO' SAIFUDDIN NASUTION ISMAIL
Menteri Kementerian Perdagangan
Dalam Negeri Dan Hal Ehwal
Pengguna

THE COMPANIES ACT 2016

COMPANY LIMITED BY GUARANTEE AND

NOT HAVING A SHARE CAPITAL

CONSTITUTION

OF

YAYASAN KEMANUSIAAN DA SHENG

Preliminary

1. The name of the company is Yayasan Kemanusiaan Da Sheng (hereinafter referred to as the Foundation).
2. The registered office of the Foundation will be situated in Malaysia.

PART A

3. In this Constitution:-

“The Foundation”

means **Yayasan Kemanusiaan Da Sheng**.

“The Board”

means the Board of Trustees hereby set up for the management of the affairs of the Foundation

“Member”	means the subscriber to the Constitution and any new member admitted as a member in accordance with clause 19.
“The Act”	means the Companies Act 2016 or any statutory modification or amendment thereof for the time being.
“Secretary”	means any person who is a holder of a secretary licence or a member of a prescribed body appointed to perform the duties of the secretary of the Foundation.

Unless the context otherwise requires, words or expressions contained in this Constitution shall bear the same meaning as in the Act or any statutory modification thereof in force at the date at which this Constitution becomes binding on the Foundation.

Objects, Powers and Nature of Foundation

4. The objects for which the Foundation is established are:-

- (a) to undertake charitable acts for the benefit/betterment of humanity irrespective of race, ethnic origin, or religious beliefs including but not limited to the alleviation of poverty, to provide funds to needy persons, orphans, and other less fortunate or underprivileged persons, to provide funds to needy persons to meet medical expenses, to fund and support and provide conveniences to dialysis patients and centres;
- (b) to fund and support kindergartens, schools, vocational and academic institutions including providing scholarships to needy children and families irrespective of race, ethnic origin, or religious beliefs to attend kindergarten, pre-school, school and/or tertiary and/or vocation education.

5. The powers of the Foundation under the objects clause shall be limited to the powers set out below-

- (a) To receive any gift whether moveable or pecuniary and whether or not subject to any trust for anyone or more of the objects of the Foundation.
- (b) To take such steps by personal appeals only as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Foundation in the form of donations, grants, loans, legacy, subscriptions or otherwise.
- (c) To purchase, take on lease or otherwise acquire for the purposes of the Foundation and to hold any estates, lands, buildings, easements or other interests in movable or immovable property which may be deemed necessary or convenient for any of the purpose of the Foundation PROVIDED that the Foundation shall not hold, acquire, charge, mortgage, sell or dispose of any land without the consent of the Minister charged with the responsibility for companies.
- (d) To construct, maintain and alter any houses, building or works necessary or convenient for the purpose of the Foundation.
- (e) To let on lease or on hire the whole or any part of the movable property of the Foundation on such tenure as the Board shall determine.
- (f) To purchase or otherwise acquire, erect, maintain, reconstruct, and adopt any offices, workshops, mills, plants, machinery and other things found necessary or convenient for the purpose of the Foundation.
- (g) To purchase, acquire, hold, sell and deal in shares, stocks, debentures stocks, bonds, obligations, and securities issued or guaranteed by Malaysian Government, State Government or public body or authority.
- (h) To sell, dispose of, or transfer any property and undertaking of the Foundation or any part thereof, for any consideration which the Foundation may see fit to accept.

- (i) To accept stock or share, mortgage debentures of other securities of any company in payment or payment for any services rendered for any sale made to or debt owing from any such company.
- (j) To draw, accept and make, and to endorse, discount and negotiate, bills of exchange, promissory note, and other negotiable instruments.
- (k) To invest in Malaysia the money of the Foundation not immediately require in such manner as from time to time may be determined, PROVIDED that the Foundation shall not own or incorporate any subsidiary company unless consent from the Registrar of Companies is obtained.
- (l) To engage and appoint and pay such officers, clerks, agents, servants or persons to perform such duties or services for the proper administration and management of the Foundation and to remove and suspend the same.
- (m) To pay all costs, charges and expenses incurred or sustained in or about the promotion and establishment, and administration and management of the Foundation and to remunerate any person or persons for services rendered thereof in cash or in any other manner allowed by law.
- (n) To borrow and raise money in such manner as the Foundation may think fit.
- (o) To do all or any of the matters hereby authorised in any part of Malaysia either alone or in conjunction with, or as trustees or agents, for any company, association or person, and by or through trustees or agents.
- (p) Generally to do all such other lawful things as are incidental or conducive to the attainment of the above objects and the exercise of powers of the Foundation:

PROVIDED that:

the Foundation shall not support with its funds any political organisation or society or endeavour to impose on or procure to be observed by its members or others any regulations, restrictions or conditions which, if any were included in the objects of the Foundation would make it a Trade Union within the meaning of the Trade Union Act 1959.

6. There shall be a Board of trustees for the management of the affairs of the Foundation.
7. The profits, income and property of the Foundation howsoever derived shall be applied solely towards the promotion of the objects of the Foundation as set forth in this Constitution and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to the members of the Foundation PROVIDED that nothing herein shall prevent the payment, in good faith, of
 - (a) allowance or remuneration to any officer or servant of the Foundation in return for any professional services rendered to the Foundation;
 - (b) payment of interest at the current bank rate on any loan advanced by members of the Foundation to promote the objects thereof; and
 - (c) reasonable and proper rent for premises demised or let by any member of the Foundation.
8. No addition, alteration or amendment shall be made to or in provisions contained in the Constitution for the time being enforced unless the same shall have been previously submitted to and approved by the Registrar of Companies.
9. No person shall be appointed as trustee of the Foundation unless his appointment has been approved by the Registrar of Companies.
10. The Foundation is not allowed to solicit donation from the public without the approval of Registrar of Companies.
11. Where relevant, the Foundation shall ensure that the contribution is received within six (6) months after the Foundation is incorporated.

12. The Board and the members of the Foundation shall always ensure that the Foundation or the fund of the Foundation is not being used for any form of political activity or for unlawful purpose prejudicial to or incompatible with peace, welfare, security, public order, good order or morality in Malaysia or for any purpose prejudicial to national security or public interest.
13. The Foundation shall apply at least 50% of all income and donations received or whatever percentage approved by the Director General of Inland Revenue for non-commercial purpose and solely towards the promotion of the objects of the Foundation as set forth in this Constitution.
14. The liability of the members Foundation is limited.
15. If upon the winding up or dissolution of the Foundation there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Foundation, but shall be given or transferred to some other institution or institutions or organisation having objects similar to the objects of the Foundation and having been approved by the Director-General of Inland Revenue, Malaysia at or before the time of dissolution and if and so far as effect cannot be given to the aforesaid provision, to some other Funds of similar organisation or some charitable objects approved by the Director-General of Inland Revenue, Malaysia.
16. Every member of the Foundation undertakes to contribute to the assets of the Foundation in the event of the Foundation being wound up during the time that he is a member or within one year after he ceases to be a member for payment of debts and liabilities of the Foundation contracted before he ceases to be a member and for the adjustment, of rights of the contributories amongst themselves, such amount as may be required not exceeding Ringgit Malaysia One Hundred (RM100.00).
17. True accounts shall be kept of the sums of money received and expended by the Foundation and the matter in respect of which such receipt, and expenditure takes place, and of the property, credits and liabilities of the Foundation and subjects to any reasonable restrictions as to the time and manner of inspecting the same that may be imposed in accordance with the regulations of the Foundation for the time being, shall

be open for the inspection of the members. Once at least in every calendar year the accounts of the Foundation shall be examined and the correctness of the balance sheet ascertained by one or more qualified auditor or auditors.

PART B

Members

18. The number of members to which the Foundation proposes to be registered is not less than two (2) and not more than one thousand (1000) but the Foundation may from time to time register an increase or reduction in the number of members.
19. The members of the Foundation shall be the subscribers to the Constitution and such other persons or corporate bodies who shall be admitted to membership in accordance with the Constitution and shall be entered in the Register of Members accordingly and he shall be a member thereof. The honorary members hereinafter mentioned shall also be deemed to be members of the Foundation.
20. Memberships of the Foundation shall comprise the following classes:
 - (a) Corporate Members – Membership of this category shall be open to any organisation which is interested in or concerned with the objects of the Foundation.
 - (b) Individual Members – Membership of this category shall be open to any natural person who is interested in or concerned with the objects of the Foundation.
 - (c) Honorary Members – The qualification of a Honorary Member shall be by the invitation of the Board. Honorary Members shall have no voting rights and shall not participate in the management of the Foundation and shall not be liable for any debts and liabilities of the Foundation at any time.
 - (d) Lifetime Members – Membership of this category shall be open to individual and corporate members who have paid a lifetime membership subscription.

21. No person shall be admitted to membership unless he shall first have submitted to the Foundation an application for membership accompanied by any prescribed entry fee and subscription. Every application for membership shall be in writing containing such particulars as the Board may from time to time prescribe. Admission to membership of any person who makes application to the Foundation shall be at the sole discretion of the Board and the Board may reject any application for membership without assigning any reason thereof.
22. The Board may admit to honorary membership of the Foundation persons distinguished in commerce or finance or who have rendered public services including but not limited to services to charitable foundations, societies, institutes and the like who shall not be required to sign the application mentioned in Clause 21 or to pay any subscription or be under any liability in the event of the Foundation being wound up.

Entries in the Register of Members

23. The secretary shall cause to be entered the name and address of each member in the Register of Members upon his admission to membership.

Entry Fees and Subscription

24. The payment of entry fees (if any) and annual subscriptions by members shall be of such amount and payable on such dates in such manner as the Board may from time to time prescribe.
25. The annual subscription payable under this Constitution may be commuted by the payment at any one time of RM30.00 in the case of individual members or of RM100.00 in the case of corporate bodies.

A lifetime membership subscription payable under this Constitution may be commuted by the payment of RM300.00 in the case of individual members or of RM1,000.00 in the case of corporate bodies.

Cessation of Membership

26. A member shall cease to be a member of the Foundation and his name shall be removed from the Register of Members in any one of the following events:-
- (a) in the event of death;
 - (b) if he by notice in writing to the Foundation resigns his membership;
 - (c) if he becomes of unsound mind;
 - (d) if he is convicted or indicted of any criminal offences;
 - (e) if being a corporate body it is dissolved or wound up; or ceases to carry on activity for more than six (6) months; or
 - (f) if he shall be adjudged bankrupt or make any composition or arrangement with his creditors.
27. The decision of the Board to whether any member, has come within the provision of clause 26 shall be final and binding on any such member.

Expulsion

28. Majority of members present and voting at an annual or extraordinary general meeting may by resolution expel any member whose conduct in their opinion renders him unfit to be a member of the Foundation. Any such person shall as from the passing of such resolution cease to be a member of the Foundation and shall not be eligible for re-admission.

General Meetings

29. The Foundation shall hold once every year a general meeting in addition to any other meetings in that year, and shall specify the meeting as such in the notices calling it, and not more than fifteen months shall elapse between the date of one general meeting and that of the next. Provided that so long as the Foundation hold its first annual general meeting within eighteen months of its incorporation it need not hold it in the year of its incorporation or in the following year. The annual general meeting shall be held at such time and place as the Board shall appoint.

30. All general meeting other than annual general meetings shall be called extraordinary general meetings.
31. The Board may, whenever it thinks fit, convene an extraordinary general meeting, and extraordinary general meetings shall also be convened on such requisition, or, in default, may be convened by such requisitionists.

Notice of General Meeting

32. An annual general meeting and a meeting called for the passing of a special resolution shall be called by twenty-one days' notice in writing at least, and a meeting of the Foundation other than an annual general meeting or a meeting for the passing of a special resolution shall be called by fourteen days' notice. The notice shall be exclusive of the day on which it is served or deemed to be served and of the day for which it is given, and shall specify the place, the day and the hour of meeting and, in case of special business, the general nature of that business and shall be given, in manner hereinafter mentioned or in such other manner, if any, as may be prescribed by the persons as are under the Constitution of the Foundation, entitled to receive such notices from the Foundation:

Provided that a meeting of the Foundation shall, notwithstanding that it is called by shorter notice than that specified in this clause, be deemed to have been duly called if it is so agreed:-

- (a) in the case of a meeting called as the annual general meeting, by all the members entitled to attend and vote thereat; and
 - (b) in the case of any other meeting, by a majority in number of members having a right to attend and vote at the meeting, being majority together representing not less than ninety-five per cent of the total voting rights at that meeting of all members.
33. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

Using Technology to hold Meetings

34. Subject to the Act, the Foundation may hold a general meeting at more than one venues using any technology that gives the members as a whole a reasonable opportunity to participate, including to hear and be heard, to vote and to communicate with each other simultaneously throughout the meeting. The main meeting venue shall, subject to the Act, be in Malaysia and the chairperson shall be present at the main venue of the meeting.
35. Anyone using this technology is taken to be present in person at the meeting and shall be entitled to vote or be counted in a quorum accordingly.

Proceedings at General Meetings

36. All business shall be special that is transacted at an extraordinary general meeting, and also that is transacted at an annual general meeting, with the exception of the consideration of the audited financial statements and the report of the members of the Board and auditors, the election of members of the Board in place of those retiring, the appointment and the fixing of the fee of directors and the appointment of, and fixing of the remuneration of, the auditors.
37. No business shall be transacted at any general meeting unless quorum of members is present at the time when the meeting proceeds to business; save as hereinafter provided, ten (10) members present in person shall be a quorum.
38. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting, if convened upon requisition of members, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week, at the same time and place as the Board may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting the members present shall be quorum.
39. The chairman of the Board shall preside as chairman at every general meeting of the Foundation or if he shall not be present within fifteen minutes after the time appointed

for the holding of the meeting or the meeting or unwilling to act the members of the Foundation present shall elect one of their members to be chairman of the meeting.

40. If at any meeting no member of the Board is willing to act as chairman or if no member of the Board is present within fifteen minutes after the time appointed for holding of the meeting, the member present shall choose one of their members to be chairman of the meeting.
41. The chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which adjournment took place. When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid it shall not be necessary to give notice of adjournment or of the business to be transacted at an adjourned meeting.
42. At any general meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is (before or on the declaration of the result of the show of hands) demanded:-
 - (a) by the chairman; or
 - (b) by at least five (5) members present in person or by proxy

Unless a poll be so demanded a declaration by the chairman that the resolution has on a show of hands been passed unanimously, or by a particular majority, or is lost and an entry to that effect in the book containing the minutes of the proceedings of the Foundation shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution. The demand for a poll may be withdrawn.

43. In the case of an equality of votes, whether on a show of hands or on a poll the chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote.

44. A poll demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith. A poll demanded on any question shall be taken at such time as the chairman of the meeting directs, and any business other than that upon which a poll has been demanded may be proceeded with pending the taking of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
45. A resolution of the members must be passed subject to the requirement of the Act.

Votes of Members

46. Every member shall have one vote.
47. No member shall be entitled to vote at any general meeting unless all moneys subscriptions presently payable by him to the Foundation have been paid.
48. On a poll votes may be given either personally or by proxy.
49. The instrument appointing a proxy shall be in writing under the hand of the appointer or his attorney duly authorized in writing or, if the appointer is a body corporate, either under seal or under hand of the officer or attorney duly authorised. A proxy need not be a member of the Foundation.
50. An instrument appointing a proxy shall be in the following form or as near thereto as circumstances admits:-

Yayasan Kemanusiaan Da Sheng

I/we of, being a member of the above named Foundation, hereby appoint of Or failing him of, as my/our proxy to vote for me/us on my/our behalf at annual/extraordinary general meeting of the said Foundation to be held on the day of 20...., and at any adjournment thereof.

[Signatures]

51. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.
52. A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of such death insanity revocation of aforesaid shall have been received by the Foundation at the office before the commencement of the meeting or adjourned meeting at which the proxy is used.

Powers and Duties of the Board

53. The business of the Foundation shall be managed by a Board. The Board shall consist of not less than two (2) members and not more than nine (9) members.
54. At the first annual general meeting all members of the Board shall retire and the first members of the Board shall be:-
 - (a) Dato' Khoo Chee Hiong;
 - (b) Khairuddin Bin Othman; and
 - (c) R. Raja Seelan A/L M. Rajadurai.
55. The members of the Board shall be paid all travelling, hotel and other reasonable expenses properly incurred by them in attending and returning from meetings of the Board or any committee of the Board or the general meetings of the Foundation.
56. The business of the Foundation shall be managed by the Foundation who may pay all the expenses incurred in promoting and registering the Foundation, and may exercise all such powers of the Foundation as are not, by the Act or this Constitution, required to be exercised by the Foundation in general meeting, subject nevertheless to the provisions of the Act or this Constitution and to such regulations being not inconsistent

with the aforesaid provisions, as may be prescribed by the Foundation in general meeting; but no regulation made by the validate any prior act of the Board which would have been valid if that regulation had not been made.

57. The Board may from time to time and at any time by power of attorney appoint any company, firm or person or body of persons, whether nominated directly or indirectly by the Board, to be the attorney or attorneys of the Foundation for such purpose and such powers, authorities and discretions (not exceeding those vested in or exercisable by the Board under this Constitution) and for such period and subject to such conditions as they may think fit, and any such power of attorney may contain such provisions for the protection and convenience of persons dealing with any such attorney as the Board may think fit.
58. All cheques, promissory notes, draft, bill of exchanges and other negotiable instruments, and all receipts for moneys paid to the Foundation shall be signed, drawn, accepted, endorsed, or otherwise executed, as the case may be, in such manner as the Board shall from time to time by resolution determine.

Borrowing Powers

59. The Board may exercise all of the powers of the Foundation to borrow money, and to mortgage or charge its undertaking and property, or any part thereof, and to issue debentures, debentures stock and others securities, whether outright or as security for any debt, liability or obligation of the Foundation.

Minutes of Meetings

60. The Board shall cause minutes to be made in books provided for the purpose:-
 - (a) of all appointment of officers made by the Board;
 - (b) the names of all the members of the Board present at each meeting of the Board and of any committee of the Board;

- (c) of all resolutions and proceedings at all meetings of the Foundation and of the Board and of any committee of the Board and every member of the Board present at any meeting of the Board or committee of Board shall sign his name in a book to be kept for that purpose.

Disqualification of Members of the Board

61. The office of the members of the Board shall be vacated if the member of the Board:-

- (a) without the consent of the Foundation in general meeting holds any office of profit under the Foundation; or
- (b) becomes bankrupt or makes any arrangement or compromise with his creditors generally; or
- (c) becomes prohibited or disqualified from being a member of the Board under any provisions of the Act;
- (d) becomes of unsound mind;
- (e) resigns from his office by notice in writing to the Foundation;
- (f) is removed by ordinary resolution of the Foundation;
- (g) is absent for more than six (6) months without permission of the Board from meetings of the Board held during that period;
- (h) is directly or indirectly interested in any contract with the Foundation and fails to declare the nature of his interest in the manner required by the Act; or
- (i) dies.

62. A member of the Board shall not vote in respect of any contract in which he is interested or any matter arising there out, and if he does so vote his vote shall not be counted.

Rotation of the Members of The Board

63. At the annual general meeting in every year subsequent to that in which the first annual general meeting is held one-third of the Board for the time being, or if their number is not three or multiple of three, then the number nearest one-third, shall retire from office.
64. The member of the Board to retire in every year shall be those who have been longest in office since their last election, but as between persons who became member on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.
65. A retiring member of the Board shall be eligible for re-election.
66. The Foundation at the meeting at which a member of the Board retires in manner aforesaid may fill the vacated office by electing a person thereto, and in default the retiring member the Board shall, if offering himself for re-election, be deemed to have been re-elected, unless at such meeting it is expressly resolved not to fill such vacated office or unless a resolution for the re-election of such member of the Board is put to the meeting and lost.
67. No person other than a member of the Board retiring at the meeting shall be eligible for election to the office of a member of Board unless, not less than five and not more than twenty-one days before the date appointed for the meeting, there shall have been left at the registered office of the Foundation notice in writing, signed by a member duly qualified to attend and vote at the meeting for which such notice is given, of his intention to propose such person for election, and also notice in writing signed by that person of his willingness to be elected. Notwithstanding the above, a member other than a retiring member of the Board shall vacate his office if his election as member of the Board is not approved by the Minister charged with the responsibility for companies.
68. The Board may from time to time by ordinary resolution increase or reduce the number of members of the Board and may also determine in what rotation the increased or reduced number is to go out of office.
69. The Board shall have power at any time, and from time to time, to appoint any person to be a member of the Board either to fill a casual vacancy or as an addition to the existing Board, but so that the total number of members of the Board shall not at any

time exceed the number fixed in accordance with this Constitution. Any member of the Board so appointed shall hold office only until the next following annual general meeting, and then shall be eligible for re-election, but shall not be taken into account in determining the Board who are to retire by rotation at such meeting.

70. Subject to the Act, the Foundation may remove any member of the Board before the expiration of the period of office notwithstanding anything in this Constitution or in any agreement between the Board and such member of the Board.
71. The Foundation may by ordinary resolution in a general meeting of the Foundation appoint another person in place of a member of the Board removed from office under clause 70. Without prejudice to the powers of the Board under clause 69 hereof the Foundation in general meeting may appoint any person to be a member of the Board either to fill a casual vacancy or as an additional member of the Board.

Proceedings of The Board

72. The Board may meet together for the despatch of business, adjourn, and otherwise regulate their meetings, as they think fit. Question arising at any meeting shall be decided by a majority of votes. In the case of an equality of votes the chairman shall have a second or casting vote. A member of the Board may, and the secretary on the requisition of a member of the Board shall, at any time summon a meeting of the Board.
73. The quorum necessary for the transaction of the business of the Board may be fixed by the Board, and unless so fixed shall be two (2).
74. The continuing members of the Board may act notwithstanding any vacancy in their body, but, if and so long as their number is reduced below the number fixed by or pursuant to the Constitution of the Foundation as the necessary quorum of the Board, the continuing members or member of the Board may act for the purpose of increasing the number of members to that number, or of summoning a general meeting of the Board, but for no other purpose.

75. The Board may elect a chairman of their meetings and determine the period for which he is to hold office; but, if no such chairman is elected, or if at any meeting the chairman is not present within fifteen minutes after the time appointed for holding the same, the member of the Board present may choose one of their number to be chairman of the meeting.
76. The Board may from time to time delegate any of their powers to a committee or committees consisting of such members of their body as they think fit and with such powers as the Board may prescribe, provided that such powers not exceeding those vested in or exercisable by the Board under this Constitution.
77. The committee may elect a chairman of its meetings; if no such chairman is elected, or if at any meeting the chairman is not present within fifteen minutes after the time appointed for holding the same, the members present may choose one of their numbers to be chairman of the meeting.
78. A committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by a majority of votes of the members present, and in the case of an equality of votes the chairman shall have a second or casting vote.
79. All acts done by any meeting of the Board or of a committee of the Board, or by any person acting as a members of the Board, shall notwithstanding that it be afterwards discovered that there was some defect in the appointment of any such member of the Board or person acting as aforesaid, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Board.
80. A resolution in writing, signed by all the members of the Board, for the time being entitled to receive notice of a meeting of the Board, shall be as valid and effectual as if it had been passed at a meeting of the Board, duly convened and held.

Secretary

81. The secretary shall be appointed by the Board for such term, at such remuneration and upon such conditions as they may think fit; and any secretary so appointed may be removed by them. The first secretary of the Foundation shall be Wong Wai Foong (f) (NRIC No. 660510-10-6838) (MAICSA 7001358), Lim Poh Yen (f) (NRIC No. 670427-01-5168) (MAICSA 7009745), and Fong Seah Lih (f) (NRIC No. 771119-14-5836) (MAICSA 7062297).
82. A provision of the Act or this Constitution requiring or authorising a thing to be done by or to a member of the Board and the secretary shall not be satisfied by it being done by or to the same person acting both as a member of Board and as, or in place of, the secretary.

The Seal

83. The Board shall provide for the safe custody of the seal, which shall only be used by the authority of the Board or of a committee of the Board authorised by the Board in that behalf, and every instrument to which the seal shall be affixed shall be signed by a member of the Board and shall be countersigned by the secretary or by a second member of the Board or by some other person appointed by the Board for the purpose.

Accounts

84. The Board shall cause proper books of accounts and other records to be kept with respect to:-
- (a) all sums of money received and expended by the Foundation and the matters in respect of which the receipt and expenditure takes place;
 - (b) all sales and purchases of goods by the Foundation; and
 - (c) the assets and liabilities of the Foundation.

Proper books and records shall not be deemed to be kept if they are not kept as are necessary to give a true and fair view of the state of the Foundation affairs and to explain its transaction.

85. The books of accounts shall be kept at the registered office of the Foundation or, at such other place or places as the Board think fit and shall always be open to the inspection of the member of the Board.
86. The Board shall from time to time determine to what extent and at what times and places and under what conditions or regulations the accounts and books of the Foundation or any of them shall be open to inspection of members not being members of the Board.
87. The Board shall from time to time in accordance with the requirement of the Act cause to be prepared and to be laid before the Foundation in general meeting such profit and loss accounts, balance sheets and any reports as are referred to in the Act.
88. Subject to the Act, a copy of Directors' Report and Financial Statement which is to be laid before the Foundation in general meeting, together with a copy of the auditor's report, shall not less than twenty-one days before the date of the meeting be sent to every member of, and every holder of debentures of, the Foundation.

Audit

89. Auditors shall be appointed and their duties regulated in accordance with the Act.

Notice

90. Subject to the Act, any notice may be given by the Foundation to any member in writing in the following manner:

- (a) given by hand to the address, within Malaysia, of the member as supplied by him to the Foundation for the purpose of giving notice to him;
- (b) given by ordinary post to the address, within Malaysia, of the member as supplied by him to the Foundation for the purpose of giving notice to him;
- (c) given in electronic form by transmitting to the electronic address or facsimile number of the member as supplied by him; or
- (d) subject to the Act and clause 91, for the purpose of notice of general meeting, by publishing on a website.

91. If a notice for a meeting of members is given by way of a publication in a website as per clause 90(d), the Foundation shall notify its members that the notice is available in the website and such notification must be given in hard copy or electronic form stating –

- (a) that it concerns a meeting of members;
- (b) the place, date and time of the meeting; and
- (c) whether the meeting is an annual general meeting.

92. The notice pursuant to clause 91 shall be available in the website throughout the period beginning from the date of notification referred to clause 91 until the conclusion of the meeting of members.

93. A notice:

- (a) delivered in person, or left at a recipient's address, is taken to be given on the day it is delivered;
- (b) sent by post, is taken to be given on the third day after it is posted with the correct payment of postage costs;
- (c) sent by electronic and digital transmission, is taken to be given on the business day after it is sent irrespective of whether or not the same is actually received by the member; and
- (d) given by publication in the website, is taken to be given on the business day after the notification that the notice is available in the website is sent.

94. Notices of every general meeting shall be given in any manner hereinafter authorised to:-

- (a) every member except those members who have not supplied to the Foundation an address within Malaysia for the giving of notices to them;
- (b) the auditors for the time being of the Foundation; and
- (c) the members of the Board.

No other person shall be entitled to receive notices of general meetings.

Indemnity

95. Subject to the provision of and so far as may be permitted by the Act, every member of the Board, auditor or other officer of the Foundation shall be entitled to be indemnified by the Foundation against all costs, charges, losses, expenses and liabilities incurred by him in the execution and discharge of his duties or in relation thereto including any liability incurred by him in defending any proceedings civil or criminal, which relate to anything done or omitted or alleged to have been done or omitted by him as an officer or employee of the Foundation and in which judgement is given in his favour (or the proceedings are otherwise disposed of without any findings or admissions of any material breach of duty on his part) or in which he is acquitted or in connection with any application under any statute for relief from liability in respect of any such act or omission in which relief is granted to him by the court.

We, the several persons whose names and addresses are subscribed hereunder being subscribed hereby agree with the foregoing Constitution.

Name, address and Descriptions of Subscribers	Signatures of each Subscriber
(a) Dato' Khoo Chee Hiong 2, Jalan Industri PBP 2 Taman Industri Pusat Bandar Puchong 47160 Puchong Selangor, Malaysia Company Director	
(b) Khairuddin Bin Othman 27, Jalan 9/9B, Seksyen 9 43650 Bandar Baru Bangi Selangor, Malaysia Company Director	
(c) R. Raja Seelan A/L M. Rajadurai 96, Jalan U-Thant 55000 Kuala Lumpur W.P. Kuala Lumpur, Malaysia Lawyer	

Dated this11th..... day ofOctober..... 2018

Witness to the above signatures:

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LODGER INFORMATION

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