



WEB BASED TIME MANAGEMENT SYSTEM

NIGEN Web Based Time Management System data is now stored in the web allowed you to view the performances of your staff at anytime, anywhere. Through by internet connection you will able to login **NIGEN Web Based TMS** and gain access to features that will tackle any workforce issues such as monitoring and tracking staff's attendance and whereabouts. You can create and manage effective scheduling by using multiple scheduling templates and generate reports automatically.

CHANGE SHIFT APPLICATION

Date Shift: 04/11/2016 To: 04/15/2016

Shift: Shift 2

Name: NIGHT SHIFT 8PM TO 5AM

Reason: Change Night Shift

APPLY

CHANGE REST DAY APPLICATION

Original: 04/19/2016

Change To: 04/22/2016

Reason: Replace Alice Absent

APPLY



NIGEN Cloud TMS

For greater productivity, you can go through by smart phone application to view your staff Schedule Report and their Daily or Monthly Attendance Report. So we can more easily to monitor our staff disciplinary issue. In phone application we also can apply Change Shift , Off Day, OT and Official Business Hour, in the same time supervisor and manager also can approve or reject their application.



E - LEAVE

NIGEN Web Based Time Management System that's not only for us to monitor our staff attendance, it also include **E-Leave Application** through by smart phone internet connection. **NIGEN E-Leave Solution** gives us easily to manage our employees leave applications by using web based technology. This solution is designed to reduce the workload of HR departments and managers with automated information storage and display as well as configuring options, all accessible via simple smart phone application through internet connection. All our staff can go through smart phone application to apply their leave, and the supervisor or manager also can approve or reject their leave application from their smart phone.



LEAVE APPLICATION

Leave Type: ANNUAL LEAVE

Available Balance: 12

Count As: Whole Day

Date Leave: 04/28/2016 To: 04/28/2016

Reason: Fever

APPLY

LEAVE APPLICATION

Leave Type: Vacation Leave

Available Balance: 14

Count As: Whole Day

Date Leave: 05/10/2016 To: 05/10/2016

Reason: Company Trip

Status: Approved

When: 05/10/2016 8:45:04

Approver: ANG, HENRY

Comment:

UPDATE

Legend:

LOW - Length Of Work
 UT - Under Time
 LT - Lates
 OT - Overtime
 ND - Night Differential

LHP - Legal Holiday Pay
 SHP - Special Holiday

Note:
 *** All the computations below are in (Hours Minute) format.***

Daily Time Record - Daily for the date of 4/6/2026

Staff Number	Name	Department	Day	Check		Long Break		Check		OT		LOW	UT	LT	OT 1.5	OT 2.0	Status	Holiday
				In	Out	In	Out	In	Out									
ITS003	33, 33	ADMIN	Thu														Absent	
NYX024	Alcantara, Jet	IT	Thu														Absent	
NG928	ANG, HENRY	ADMIN	Thu	8:51 am													Half Day	
1112	APPROVER, AWIN	ADMIN	Thu														Absent	
9965	CHRISTOPHER, ANG	ADMIN	Thu	8:31 am													Half Day	
1	EPF, TESTING	ADMIN	Thu														Absent	
1234	LEE, ALEX	PARTS	Thu	8:10 am													Half Day	
1111	NURIN, AWIN	ADMIN	Thu	9:31 am													Half Day	
ITS001	TEETISNNG, TEESTING	ADMIN	Thu														Absent	

Attended: 4	Absent: 5	Total: 9
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Legend:
 No - Shift 1 to 50
 SP - Special Shift
 RD - Rest Day
 LV - Leave

List of Shift Schedule for the Period of 05/01/2016 to 05/31/2016

Staff No	Name	Department	Monthly Shifting Schedule																														
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
			Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu
BOM001	-, EUGENE	SALES	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1
NG003	-, SANIAH	ADMIN	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
EQ001	-, WONG	ADMIN	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	RD	RD	1	1	
NG928	ANG, HENRY	ADMIN	RD	1	1	1	RD	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	RD	RD	1	1	
NG002	CH, TAN	SALES	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	RD	RD	1	1	
NG001	LEE, ALEX	SERVICE	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	1	RD	RD	1	1	1	1	RD	RD	1	1	
ITS001	YAAKOB, WAN	SERVICE	RD	1	1	1	1	1	1	RD	1	1	1	1	1	1	RD	1	1	1	1	1	1	RD	1	1	1	1	1	RD	1	1	

NIGEN TECHNOLOGY SDN. BHD.

20/5/2016 12:21:48PM

Legend:

LOW - Length Of Work
 UT - Under Time
 LT - Lates
 OT - Overtime
 ND - Night Differential

LHP - Legal Holiday Pay
 SHP - Special Holiday Pay

Note:
 *** All the computations below are in (Hours Minute) format.***

Daily Time Record - Detailed for the Period of 1/4/2016 to 30/4/2016

Staff No: **NG928**

Name : **ANG, HENRY**

Department : **ADMIN**

Date	Day	Check		Short Break		Long Break		Short Break		Check Out	OT In	OT Break		OT Out	LOW	UT	LT	OT 1.5	OT 2.0	OT 3.0	ND	Status	Holiday
		In	Out	In	Out	In	Out	In	Out			In	Out										
1	Fri																					Absent	
2	Sat																					On Leave	
3	Sun																					Rest day	
4	Mon	0 9:00 am			0 12:00 pm	0 12:55 pm			0 5:30 pm	0 5:30 pm			0 5:32 pm	7.30		0.30							
5	Tue	0 8:21 am			0 12:00 pm	0 12:40 pm			0 4:56 pm	0 4:56 pm			0 11:58 pm	7.26	0.34		6.28					OB/	
6	Wed	0 8:00 am			0 12:01 pm	0 12:44 pm			0 5:01 pm					7.31	0.29								
7	Thu	0 9:03 am			0 12:01 pm	0 1:05 pm			0 5:30 pm	0 5:30 pm			0 10:00 pm	7.22		0.38	4.30						
8	Fri	0 8:22 am	0 10:01 am	0 10:14 am	0 12:02 pm	0 12:45 pm	0 3:02 pm	0 3:16 pm	0 5:30 pm	0 5:30 pm			0 11:00 pm	7.59		0.01	5.30						
9	Sat																					Rest day	
10	Sun																					Rest day	
11	Mon	0 7:47 pm			0 1:01 am	0 1:55 am			0 6:00 am					8.00									
12	Tue	0 8:01 pm																					
13	Wed	0 8:15 pm							0 5:00 am	0 5:00 am	0 7:00 am	0 7:45 am	0 11:00 am	7.50		0.10	5.15						
14	Thu																					OB/Absent	
15	Fri																						LHP
16	Sat																					Rest day	
17	Sun																					Rest day	
18	Mon																					Absent	
19	Tue																					Absent	
20	Wed																					Absent	
21	Thu																					Absent	
22	Fri																					Absent	
23	Sat																					Rest day	
24	Sun																					Rest day	
25	Mon																					Absent	
26	Tue																					Absent	
27	Wed																					Absent	
28	Thu																					Absent	
29	Fri																					Absent	
30	Sat																					Rest day	

TOTAL

Length Of Work : 53.38	Overtime 1.5 : 21.43	Rest day : 9.00	Day of Work : 1.00
Under Time : 1.03	Overtime 2.0 :	Legal Holiday : 1.00	Absent : 12.00
Lates : 1.19	Overtime 3.0 :	Special Holiday :	Leave : 1.00
	Night Differential :		

 Employee's Signature

 Authorized Official Signature