

# NIGEN TECHNOLOGY SDN. BHD.

20/5/2016 12:21:48PM

**Legend:**

LOW - Length Of Work  
 UT - Under Time  
 LT - Lates  
 OT - Overtime  
 ND - Night Differential

LHP - Legal Holiday Pay  
 SHP - Special Holiday Pay

Note:  
 \*\*\* All the computations below are in (Hours Minute) format.\*\*\*

**Daily Time Record - Detailed for the Period of 1/4/2016 to 30/4/2016**

Staff No: **NG928**

Name : **ANG, HENRY**

Department : **ADMIN**

Date	Day	Check		Short Break		Long Break		Short Break		Check Out	OT In	OT Break		OT Out	LOW	UT	LT	OT 1.5	OT 2.0	OT 3.0	ND	Status	Holiday
		In	Out	In	Out	In	Out	In	Out			In	Out										
1	Fri																					Absent	
2	Sat																					On Leave	
3	Sun																					Rest day	
4	Mon	0 9:00 am			0 12:00 pm	0 12:55 pm			0 5:30 pm	0 5:30 pm			0 5:32 pm	7.30		0.30							
5	Tue	0 8:21 am			0 12:00 pm	0 12:40 pm			0 4:56 pm	0 4:56 pm			0 11:58 pm	7.26	0.34		6.28					OB/	
6	Wed	0 8:00 am			0 12:01 pm	0 12:44 pm			0 5:01 pm					7.31	0.29								
7	Thu	0 9:03 am			0 12:01 pm	0 1:05 pm			0 5:30 pm	0 5:30 pm			0 10:00 pm	7.22		0.38	4.30						
8	Fri	0 8:22 am	0 10:01 am	0 10:14 am	0 12:02 pm	0 12:45 pm	0 3:02 pm	0 3:16 pm	0 5:30 pm	5:30 pm			0 11:00 pm	7.59		0.01	5.30						
9	Sat																					Rest day	
10	Sun																					Rest day	
11	Mon	0 7:47 pm			0 1:01 am	0 1:55 am			0 6:00 am					8.00									
12	Tue	0 8:01 pm																					
13	Wed	0 8:15 pm							0 5:00 am	0 5:00 am	0 7:00 am	0 7:45 am	0 11:00 am	7.50		0.10	5.15						
14	Thu																					OB/Absent	
15	Fri																						LHP
16	Sat																					Rest day	
17	Sun																					Rest day	
18	Mon																					Absent	
19	Tue																					Absent	
20	Wed																					Absent	
21	Thu																					Absent	
22	Fri																					Absent	
23	Sat																					Rest day	
24	Sun																					Rest day	
25	Mon																					Absent	
26	Tue																					Absent	
27	Wed																					Absent	
28	Thu																					Absent	
29	Fri																					Absent	
30	Sat																					Rest day	

**TOTAL**

<b>Length Of Work</b> :53.38	<b>Overtime 1.5</b> : 21.43	<b>Rest day</b> : 9.00	<b>Day of Work</b> : 1.00
<b>Under Time</b> :1.03	<b>Overtime 2.0</b> :	<b>Legal Holiday</b> : 1.00	<b>Absent</b> : 12.00
<b>Lates</b> : 1.19	<b>Overtime 3.0</b> :	<b>Special Holiday</b> :	<b>Leave</b> : 1.00
	<b>Night Differential</b> :		

\_\_\_\_\_  
 Employee's Signature

\_\_\_\_\_  
 Authorized Official Signature