

Fast Report : Ledger Report Start New Page for New Group

Before Amend :

GL Local - Ledger - Detail
From 01/01/2016 To 31/08/2016

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Testing Company-Biztec ()

Date	JT Ref. 1/2	Description 1	Description 2	GST	Debit (RM)	Credit (RM)	Bal. (RM)
Code : 500-1000 SALES-ACCESSORIES							
Balance B/F							
29/07/2016	S IV-00110	Mr. Alex Chan Chong Yoong	123/1234		0.00	5.00	(5.00)
29/07/2016	S IV-00111	Mr. Terence Kim Lee Gum	123/1234		0.00	5.00	(10.00)
29/07/2016	S IV-00112	Mr. Alex Chan Chong Yoong	123/1234		0.00	5.00	(15.00)
29/07/2016	S IV-00113	Mr. Alex Chan Chong Yoong	123/1234		0.00	5.00	(20.00)
29/07/2016	S IV-00114	Mr. Terence Kim Lee Gum	123/1234		0.00	5.00	(25.00)
12/08/2016	S IV-00115	ALPHA & BETA COMPUTER			0.00	200.00	(225.00)
13/08/2016	S IV-00116	ALPHA & BETA COMPUTER			0.00	200.00	(425.00)
					0.00	425.00	(425.00)
Code : 500-2000 SALES-PREPAID							
Balance B/F							
29/07/2016	S IV-00110	Mr. Alex Chan Chong Yoong	CELCOM PREPAID-RM100		0.00	24.00	(24.00)
29/07/2016	S IV-00111	Mr. Terence Kim Lee Gum	CELCOM PREPAID-RM100		0.00	24.00	(48.00)
29/07/2016	S IV-00112	Mr. Alex Chan Chong Yoong	CELCOM PREPAID-RM100		0.00	24.00	(72.00)
29/07/2016	S IV-00113	Mr. Alex Chan Chong Yoong	CELCOM PREPAID-RM100		0.00	24.00	(96.00)
29/07/2016	S IV-00114	Mr. Terence Kim Lee Gum	CELCOM PREPAID-RM100		0.00	24.00	(120.00)
					0.00	120.00	(120.00)

1. Right Click on Group Header 1, Select Start New Page

Step 1 : Right Click

GroupHeader: GroupHeader1

Code : [Main."Code"] [Account. ...]

MasterData: MasterData1

GroupFooter: GroupFooter1

ReportSummary: ReportSummary1

- Edit...
- Add child band
- Stretch
- Allow Split
- Keep Child Together
- Print Child If Invisible
- Start New Page**
- Keep Together
- Reprint On New Page
- Drill-Down
- Reset Page Numbers
- Cut Ctrl+X
- Copy Ctrl+C
- Paste Ctrl+V
- Delete
- Select All Ctrl+A
- Select same type on Parent
- Select same type on Page
- Bring to Front
- Send to Back

G = GENERAL LEDGER
P = PURCHASE LEDGER

2. File | Save as | Enter New Report Name

3. Preview

GL Local - Ledger - Detail
From 01/01/2016 To 31/08/2016

Testing Company-R2tec () Page 1 of 2

Date	JF Ref.	L2	Description 1	Description 2	GST	Debit (RM)	Credit (RM)	Bal. (RM)
Code : 500-1000 SALES ACCESSORIES								
			Balance B/F					0.00
29/07/2016	S	IV-00110	Mr. Alex Chan Chong Yoonz	123/1234		0.00	5.00	(5.00)
29/07/2016	S	IV-00111	Mr. Terence Kim Lee Gum	123/1234		0.00	5.00	(10.00)
29/07/2016	S	IV-00112	Mr. Alex Chan Chong Yoonz	123/1234		0.00	5.00	(15.00)
29/07/2016	S	IV-00113	Mr. Alex Chan Chong Yoonz	123/1234		0.00	5.00	(20.00)
29/07/2016	S	IV-00114	Mr. Terence Kim Lee Gum	123/1234		0.00	5.00	(25.00)
12/08/2016	S	IV-00115	ALPHA & BETA COMPUTER			0.00	200.00	(225.00)
13/08/2016	S	IV-00116	ALPHA & BETA COMPUTER			0.00	200.00	(425.00)
						0.00	425.00	(425.00)

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GL Local - Ledger - Detail
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Testing Company-R2tec () Page 2 of 2

Date	JF Ref.	L2	Description 1	Description 2	GST	Debit (RM)	Credit (RM)	Bal. (RM)
Code : 500-2000 SALES PREPAID								
			Balance B/F					0.00
29/07/2016	S	IV-00110	Mr. Alex Chan Chong Yoonz	CELCOM PREPAID-RM100		0.00	24.00	(24.00)
29/07/2016	S	IV-00111	Mr. Terence Kim Lee Gum	CELCOM PREPAID-RM100		0.00	24.00	(48.00)
29/07/2016	S	IV-00112	Mr. Alex Chan Chong Yoonz	CELCOM PREPAID-RM100		0.00	24.00	(72.00)
29/07/2016	S	IV-00113	Mr. Alex Chan Chong Yoonz	CELCOM PREPAID-RM100		0.00	24.00	(96.00)
29/07/2016	S	IV-00114	Mr. Terence Kim Lee Gum	CELCOM PREPAID-RM100		0.00	24.00	(120.00)
						0.00	120.00	(120.00)

Note:
 JT = JOURNAL TYPE G = GENERAL LEDGER
 B = BANK P = PURCHASE LEDGER
 C = CASH/ PETTY CASH S = SALES LEDGER

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4. Done.