

TAX CODE IN CHART OF ACCOUNT

You may also pre-set tax code based on your account. For example if you want to set a certain tax code to all your transaction in your Printing Account under Expenses

- 1) Double click into the account
- 2) Select the relevant tax code

The screenshot shows the 'Account - PRINTING' dialog box with the following fields:

- GL Code: 920-000
- Description: PRINTING
- Tax: TX

The table below the dialog box lists the following tax codes and descriptions:

Code	Description
PH-AJS-BD	Output Tax adjustment e.g: Bad Debt Recover, outstanding invoi
PH-BadDebt	Easy GST - Purchase Bad Debt
RS	Relief supply under GST
RSA	Easy GST - Recipient Self-Accounting
SL-AJP-BD	Input Tax adjustment e.g: Bad Debt Relief
SL-AJS-BD	Output Tax adjustment e.g: Bad Debt Recover, outstanding invoi
SL-BadDebt	Easy GST - Sales Bad Debt
SR	Standard-rated supplies with GST charged
TX	Purchases with GST incurred at 6% and directly attributable to ta:
TX-E43	GST incurred directly attributable to incidental exempt supplies
TX-N43	GST incurred directly attributable to non-incidental exempt supplie
TX-RE	GST incurred that is not directly attributable to taxable or exempt
ZP	Purchase from GST-registered supplier with no GST incurred
ZRE	Exportation of goods or services which are subject to zero rated s
ZRL	Local supply of goods or services which are subject to zero rated :

Then when you issue your payment voucher, it will auto prompt the tax code for you.

Payment Voucher

Cancelled

Voucher No: <<New>>

Next No: PV-00056

Date: 01/06/2015

Project: ----

Pay To: ESTREAM PRINTINGMAN SDN BHD

Payment By: MAYBANK Currency: ---- Agent: ----

Bank Charge: 0.00 Cheque No: ----

G/L C...	GL Description	Description	Amount	Tax	Tax Amount	Sub Total (Tax)
920-000	PRINTING	MAYBANK - ESTREAM PRINTINGM...	100.00	TX	6.00	106.00

1 record Total: 0.00

Same thing applies for your Journal Entry, for Example:

Journal Entry

Cancelled

Journal No: <<New>>

Next No: JV-00004

Date: 01/06/2015

Description:

G/L Code	GL Description	Description	Local DR	Local CR	Tax	Local Tax Amt	Local DR (Tax)	Local CR (Tax)
920-000	PRINTING		100.00		TX	6.00	106.00	
310-001	MAYBANK			106.00		0.00		106.00

2 records Total: 100.00 106.00 106.00 106.00

- 1
- 2
- 3
- 4

- 1) Select your GL Account. For example: Printing
- 2) Key in the amount and system will auto apply the tax and calculate your total
- 3) Select your next GL Account. For example: Maybank
- 4) You may key in the total amount without tax