## **GST-01 Setup GST Profile**

- 1. First, create a sample data, new data or restore existing data
- 2. To create sample company, may click on create sample data (it might take 1-2 minutes)

SQL Financial Accounting	- SQL Financial Accountin	ting Database				
SQL Financial Accounting Database						
Housekeeping Backup	New Database Inform	mation				
Restore	Database:	: ACC-0008.FDB				
	Company Name:	: Testing GST Company				
Management	Remark:	: 2015				
Create New Database Create Sample Database Find Database	Admin Password:	t: ADMIN Change Password				
Add Database Link	Step 1	OK Cancel				
		Step 2				
Back to Database Group		C:\eStream\SQLAccounting\Share\Default.DCF				

\* For existing user of SQL Account version 3, it is advisable to upgrade to version first before you upgrade to version 4 with GST

SQL Financial Accounting - SQL Financial Accounting Database		
SQL Financ	ial Accounting Database	
Housekeeping		
Backup	SQL Financial Accounting	
Restore	Create Sample Database	
	Generating Cash Sales	
<u>Management</u>		
Create New Database	Close	
Create Sample Database		
Find Database		
Add Database Link		
Back to Database Group	C:\eStream\SQLAccounting\Share\Default.DCF	



3. For Sample Data, both user name and password is "admin", Press " Log On"



4. After login, you have to create GST Profile based on your country of business. What to do? Click on GST | Start GST Now



Start GST Now	X
Select the national flag for chosen country	
Step 1	
✓ I hereby acknowledge that I have chosen the right country and I understand changes is permanent and not revertible after successful save.	and the
Step 2	xt <u>C</u> ancel

Step 1: Choose Malaysia Flag Step 2: Tick the acknowledgement Warning : Once GST country profile is set. It cannot be reverse.

## 5. Set your date

Start GST Now	C Pocuments	×
Set GST effective da	ate	•
GST Effective Date	01 Apr 2015 👻	
	**The first day for Malaysia GST is 01/04/2015	
· ·		
	Back Next	<u>C</u> ancel

\*However any businesses that register for GST at a later stage can back date or forward date to match to the GST start date provided by Kastam.

6. Key in your GST Registration No

Start GST Now	101	= Decumer	×
Set GST Registration	No.		•
GST Registration No.	000123456789		
		Back Next	Cancel

If you key in incorrectly, you can still amend it in File | Company Profile later

## 7. Just click Finish will do

Start GST Now	2007 Decuments	×
Maintain GL Ac	ccount	•
Current Assets		
GST-101	GST - Claimable	
GST-102	GST - Purchase Deferred Tax	
GST-103	GST - 21 Days Prepaid	
Current Liabilitie	<u>es</u>	
GST-201	GST - Payable	
GST-202	GST - Sales Deferred Tax	
	<u>B</u> ack <u>Einish</u>	<u>C</u> ancel

8. It will prompt you this message, please log on again to complete the GST Profile setup



9. After login again to, you should can see new drop down list for GST function, then GST setup is complete

