

Warning:

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Software registered ID: 2002SR3495

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Notice the keypro with software is labeled with *“zibosoft”*

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1. Introduction

International Version of *Zibo Accounting System* runs under WINDOWS95/98/ME/2000/XP, which are 32-bit operating systems. The software can automatically recognize the setting of Country/Region option on WINDOWS system.

According to the call pricing rates, *Zibosoft Call Accounting* provides users with the latest pricing rates, discounts of international call and domestic call. Furthermore, users can revise the charges parameter of the system any time.

Zibosoft Call Accounting is applicable to all kinds of corporates. At the same time it provides users with outstanding call system monitoring and call pricing rates management. Till now, the software has been used in a lot of governments, banks, hotels, enterprises, and armies

Features of *Zibosoft Call Accounting*

- I Multi languages support (English, Arabian, simplified Chinese, traditional Chinese and Vietnamese), to recognize system language automatically;
- I Friendly operation interface, to install easily, to operate easily and to maintain easily;
- I To provide the router dialing processing, users can self-define pricing rates any time according to.

- I To support the network operation, setup and inquiry, to realize data sharing.
- I To provide hotel check-in, check-out, paying deposit and warning system; To support multi-operators work together; to provide the interface of hotel management system.
- I Include more than 200 PBX mode.

| | | | |
|-----------|---------|----------|---------|
| ALCATEL | AT&T | BELL | Commex |
| ERICSSON | Fujitsu | GoldStar | HAX |
| HJD | Iwastu | Lucent | Mitel |
| NEC | Nitsuko | NORTEL | OKI |
| Panasonic | Philips | Samsung | SIEMENS |
| Taiko | TOSHIBA | WESUN | |

2. Quick installation Guide

System requirements

Processor: 586 or above

Memory: 64Mb Ram or above

Hard disk Space: 1Gb or above

The required memory depends on the quantity of PBX extensions.

| Extension Quantity | Memory |
|--------------------|--------|
| <100 | 64Mb |
| 100-300 | 128Mb |
| 300-500 | 256Mb |
| 500-1000 | 512Mb |

Operating system: Windows 95/98/2000/XP

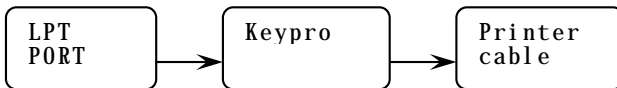
Installing steps

1. Install Software Keypro (Software Dog)

LPT Keypro:

Turn off computer, Plug dog to LPT port (Printer port or parallel port)

LPT Port



USB Keypro:

If "USB" Keypro must plug into "USB" port after software Installation.

2. Connect PBX to PC
Connect PBX to PC with suitable cable.
3. Install Zibosoft Call Accounting System software
Insert CD with label Call Accounting System, Setup will start automatically.
The default install directory is c:\Telephone Billing System
4. Click the telephone billing system icon on desktop to run system.

3. Quick configuring

Prompt: The default Admin password is 88888

Click menu Operate—Log on, input password to enable all menu items, or just click main buttons on bottom of interface.

Notice: Click menu Operate ---Lock menu after operation to avoid unauthorized access.

Step #1: Select PBX Model

Click System---PBX Setting At this point you will need to select PBX Model,Com port number, baud rate, data bits, Parity, stop bits. If the settings are correct, the monitor will display completed calls for you to view.

Step#2: Select or Configure Rates (Pricing)

Click system---Advanced—>Country or Area, Select your country code. System will load default rates of this area next startup.

Also you can set rates by entering Rate---à Local Rate, or Rate->Long Distance, of just click button "Rate"

Step #3: Configure Account Information

Click System à Account.

Generally use extension number as account number. Account will be added automatically after this extension is used.

Click one account line in table, Click Edit to edit username, department , authcode (Authorized Account code).etc.

Click Add to add a new account for an extension.

Step #4: Verify clock

If hotel using, make sure the time of PBX and time of PC are same.

Step #5: Check Result.

Inspect calls displayed in monitor window carefully to make sure results are correct.

NOTE THAT THE ZIBOSOFT CALL ACCOUNTING MUST REMAIN ACTIVE AT ALL TIMES TO COLLECT CALLS.

4. Using Zibosoft Call Accounting

4.1 Introduction to Main Menu

This is the Main Menu of Zibosoft Call Accounting.

To access this Menu: go to Start, Programs, Zibosoft Call Accounting, Zibosoft Call Accounting.

Main Menu includes:

 Tabs(bills, Run log, Sys Info),

 Main Buttons (Bills, Hotel, Rates, System, Exit)

Zibosoft Telephone Billing System Version 6.53P06

Operate (O) Bills (B) Hotel (H) Rate (R) System (S) Tools (T) Help (H)

| EXT | Account | Username | TRK | StartDate | StartTime | Duration | DialNumber | CallType | Rate | Ser. | Cost | Destination |
|------|---------|----------|-----|------------|-----------|----------|--------------|----------|------|------|-------|-------------|
| 6710 | 6710 | 6710 | 00 | 2004-11-25 | 00:06:00 | 00:01:12 | 68068342 | CITY | 0.11 | 0.00 | 0.22 | Default Cit |
| 6710 | 6710 | 6710 | 00 | 2004-11-25 | 00:08:00 | 00:01:06 | 13911570030 | MOBILE | 0.20 | 0.00 | 0.40 | GSM |
| 6727 | 6727 | 6727 | 00 | 2004-11-26 | 09:02:00 | 00:00:18 | 13911155027 | MOBILE | 0.20 | 0.00 | 0.20 | GSM |
| 6710 | 6710 | 6710 | 00 | 2004-11-26 | 09:04:00 | 00:01:42 | 66171122 | CITY | 0.11 | 0.00 | 0.22 | Default Cit |
| 6710 | 6710 | 6710 | 00 | 2004-11-26 | 09:04:00 | 00:00:36 | 0016171122 | IDD | 0.80 | 0.00 | 4.80 | USA Canada |
| 6710 | 6710 | 6710 | 00 | 2004-11-26 | 09:05:00 | 00:00:42 | 68068342 | CITY | 0.11 | 0.00 | 0.22 | Default Cit |
| 6730 | 6730 | 6730 | 00 | 2004-11-26 | 09:11:00 | 00:08:49 | 000862423335 | IDD | 0.20 | 0.00 | 17.60 | Taiwan(ASIA |
| 6726 | 6726 | 6726 | 00 | 2004-11-26 | 09:18:00 | 00:00:30 | 13161210603 | MOBILE | 0.20 | 0.00 | 0.20 | GSM |
| 6780 | 6780 | 6780 | 00 | 2004-11-26 | 09:18:00 | 00:00:30 | 67777512 | CITY | 0.11 | 0.00 | 0.22 | Default Cit |
| 6780 | 6780 | 6780 | 00 | 2004-11-26 | 09:19:00 | 00:00:24 | 67706541 | CITY | 0.11 | 0.00 | 0.22 | Default Cit |
| 6730 | 6730 | 6730 | 00 | 2004-11-26 | 09:22:00 | 00:01:48 | 01064423335 | DDD | 0.07 | 0.00 | 1.26 | Beijing |
| 6727 | 6727 | 6727 | 00 | 2004-11-26 | 09:24:00 | 00:00:12 | 63831294 | CITY | 0.11 | 0.00 | 0.22 | Default Cit |
| 6724 | 6724 | 6724 | 00 | 2004-11-26 | 09:28:00 | 00:00:18 | 13911239330 | MOBILE | 0.20 | 0.00 | 0.20 | GSM |
| 6730 | 6730 | 6730 | 00 | 2004-11-26 | 09:28:00 | 00:03:36 | 69521155 | CITY | 0.11 | 0.00 | 0.33 | Default Cit |
| 6720 | 6720 | 6720 | 00 | 2004-11-26 | 09:28:00 | 00:00:12 | 63821294 | CITY | 0.11 | 0.00 | 0.22 | Default Cit |
| 6724 | 6724 | 6724 | 00 | 2004-11-26 | 09:27:00 | 00:00:24 | 67753801 | CITY | 0.11 | 0.00 | 0.22 | Default Cit |
| 6730 | 6730 | 6730 | 00 | 2004-11-26 | 09:27:00 | 00:00:36 | 177910 | IP | 0.00 | 0.00 | 0.22 | Unicom IP |
| 6730 | 6730 | 6730 | 00 | 2004-11-26 | 09:28:00 | 00:00:36 | 177910 | IP | 0.00 | 0.00 | 0.22 | Unicom IP |
| 6677 | 6677 | 6677 | 00 | 2004-11-26 | 09:30:00 | 00:00:12 | 13701382415 | MOBILE | 0.20 | 0.00 | 0.20 | GSM |
| 6720 | 6720 | 6720 | 00 | 2004-11-26 | 09:32:00 | 00:00:48 | 63831294 | CITY | 0.11 | 0.00 | 0.44 | Default Cit |
| 6545 | 6545 | 6545 | 00 | 2004-11-26 | 09:33:00 | 00:00:54 | 67365190 | CITY | 0.11 | 0.00 | 0.22 | Default Cit |

Bills RunInfo SysInfo

Bills Hotel Rate System Exit

00205 0.000 <2004-11-04 11:42:36> System start No:0173 Product ID: ZIB053P06 0 Bytes Received 2004-11-04 11:42:57

4.2 Bills Call List

Click Bills button. to browse detailed call list database, as with the following buttons:

- A. Select File: To specify a monthly bills database files.
- B. List All: List all bills in bill.mdb
- C. Partial delete: Delete part of bills accordingly from current file.
- D. Delete All: Delete all bills from current file.
- E. Delete Current: Delete current row pointed by mouse.

The screenshot displays the 'Bill Report' window. At the top, it shows 'Current Bill File: Bill.mdb Range: 2002-02-08--> 2004-11-04'. Below this is a table with columns: EXT, Account, Username, ST, Start Date, Start Time, Duration, Bill Number, Call Type, Rate, Cost, Destination, Ser. Fe., SM, and Bi. The table contains multiple rows of call records. A 'Select File' dialog box is open in the foreground, titled 'Please choose Bills file', with a list of files including 'Bill2004-11.mdb', 'bill.mdb', and 'Bill2004-11.mdb'. At the bottom of the window, there are summary fields for 'Total Duration', 'Total Bills' (47049), and 'Total Cost' (59496.98), along with several action buttons: 'Select File', 'Partial delete', 'Delete current', 'List All', 'Delete All', 'Update ExtInfo', 'Complex Enquiry', 'Print Result', and 'Return'.

| EXT | Account | Username | ST | Start Date | Start Time | Duration | Bill Number | Call Type | Rate | Cost | Destination | Ser. Fe. | SM | Bi |
|------|---------|----------|----|------------|------------|----------|-------------|-----------|------|------|--------------|----------|-----|----|
| 8761 | 8761 | 8761 | 00 | 2004-11-26 | 14:18:00 | 00:04:30 | 88097331 | CITY | 0.11 | 0.44 | Default City | 0.00 | 160 | |
| 6114 | 6114 | 6114 | 00 | 2004-11-26 | 14:21:00 | 00:00:42 | 6728 | INTERNAL | 0.00 | 0.00 | InterCall | 0.00 | 161 | |
| 6114 | 6114 | 6114 | 00 | 2004-11-26 | 14:23:00 | 00:00:06 | 6728 | INTERNAL | 0.00 | 0.00 | InterCall | 0.00 | 163 | |
| 6728 | 6728 | 6728 | 00 | 2004-11-26 | 14:23:00 | 00:01:24 | 6114 | INTERNAL | 0.00 | 0.00 | InterCall | 0.00 | 162 | |
| 6728 | 6728 | 6728 | 00 | 2004-11-26 | 14:27:00 | 00:03:42 | 94551122 | CITY | 0.11 | 0.33 | Default City | 0.00 | 164 | |
| 6725 | 6725 | 6725 | 00 | 2004-11-26 | 14:32:00 | 00:09:24 | 169 | CITY | 0.11 | 0.99 | Default City | 0.00 | 165 | |
| 6114 | 6114 | 6114 | 00 | 2004-11-26 | 14:41:00 | 00:10:48 | 84715870 | CITY | 0.11 | 1.10 | Default City | 0.00 | 166 | |
| 6114 | 6114 | 6114 | 00 | 2004-11-26 | 14:41:00 | 00:00:12 | 66013344 | CITY | 0.11 | 0.22 | Default City | 0.00 | 167 | |
| 6727 | 6727 | 6727 | 00 | 2004-11-26 | 14:43:00 | 00:00:12 | 66011195 | CITY | 0.11 | 0.22 | Default City | 0.00 | 168 | |
| 6114 | 6114 | | | | | | 8188 | CITY | 0.11 | 0.22 | Default City | 0.00 | 169 | |
| 6727 | 6727 | | | | | | 1195 | CITY | 0.11 | 0.22 | Default City | 0.00 | 171 | |
| 6712 | 6712 | | | | | | 6643 | CITY | 0.11 | 0.22 | Default City | 0.00 | 170 | |
| 6114 | 6114 | | | | | | 9989 | CITY | 0.11 | 0.22 | Default City | 0.00 | 172 | |
| 6727 | 6727 | | | | | | 1004521 | MOBILE | 0.20 | 0.40 | GSM | 0.00 | 173 | |
| 6728 | 6728 | | | | | | 3344 | CITY | 0.11 | 0.22 | Default City | 0.00 | 174 | |
| 6688 | 6688 | | | | | | | INTERNAL | 0.00 | 0.00 | InterCall | 0.00 | 175 | |
| 6688 | 6688 | | | | | | | INTERNAL | 0.00 | 0.00 | InterCall | 0.00 | 176 | |
| 6688 | 6688 | | | | | | 1034943 | MOBILE | 0.20 | 0.40 | GSM | 0.00 | 177 | |
| 6762 | 6762 | | | | | | 1687536 | MOBILE | 0.20 | 0.20 | GSM | 0.00 | 178 | |
| 6546 | 6546 | | | | | | | CITY | 0.11 | 0.44 | Default City | 0.00 | 179 | |
| 6728 | 6728 | | | | | | | INTERNAL | 0.00 | 0.00 | InterCall | 0.00 | 180 | |
| 6726 | 6726 | | | | | | 1243583 | MOBILE | 0.20 | 0.20 | GSM | 0.00 | 181 | |
| 6546 | 6546 | | | | | | | INTERNAL | 0.00 | 0.00 | InterCall | 0.00 | 182 | |
| 6726 | 6726 | | | | | | 0870783 | MOBILE | 0.20 | 0.20 | GSM | 0.00 | 183 | |
| 6114 | 6114 | | | | | | 9344 | FFFF | 0.11 | 0.99 | Default City | 0.00 | 184 | |

- F. Update Ext Info: Update latest Account(EXT)information (i.e. name, department) to bills that have been already generated.
- G. Print Result: Print all detailed call list from current window.
- H. Return: Return to main menu.

4.3 Search & Report(complex Enquiry)

- I Click on Bills
- I Click on Search & Report

Powerful database search on account username, extension, department, trunk, workgroup, dialnumber, duration, note, destination, cost, date and time range, call types...

The screenshot shows a software window titled "Complex Enquiry". It contains several input fields and checkboxes for search criteria:

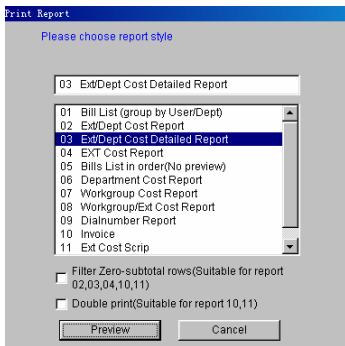
- Account: [Dropdown]
- Physical EXT: [Dropdown]
- TRK: [Dropdown]
- Group: [Dropdown]
- Duration >=: 00:00:00 [Spinners]
- Cost more than: 0.00 [Spinners]
- Username: [Dropdown]
- Dept: [Dropdown]
- AuthCode: [Text]
- DialNumber: [Text]
- Destination: [Text]
- StartDate: 2004-09-08 [Spinners]
- StartTime: 00:00:00 [Spinners]
- EndDate: 2004-10-21 [Spinners]
- EndTime: 23:59:59 [Spinners]
- Sort by everyday time segment
- Checkboxes for call types:

| | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> IDD | <input checked="" type="checkbox"/> LOCAL | <input checked="" type="checkbox"/> INTERNAL | <input checked="" type="checkbox"/> INC NoAn |
| <input checked="" type="checkbox"/> DDD | <input checked="" type="checkbox"/> SERVICE | <input checked="" type="checkbox"/> BUSINESS | |
| <input checked="" type="checkbox"/> MOBILE DDD | <input checked="" type="checkbox"/> BP | <input checked="" type="checkbox"/> IP | |
| <input checked="" type="checkbox"/> CITY | <input checked="" type="checkbox"/> MOBILE | <input checked="" type="checkbox"/> INCOMING | |

At the bottom, there are four buttons: "Show Result", "Print Report", "Export bills", and "Return".

- I Show Result: Show call list according to all entered or selected conditions above.
- I Show Report: Show a following reports style list for you to choose.

Choose one report style and click on Preview to show report according to previous selected or inputted conditions.



| SN | Account | Username | Dept | IDD | DDD | Mobile | IP | Info | Lots |
|-----|---------|----------|------|-------|------|--------|------|------|------|
| 001 | 8114 | 8114 | DEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 002 | 8545 | 8545 | DEPT | 0.00 | 0.00 | 2.96 | 0.00 | 0.00 | 0.0 |
| 003 | 8546 | 8546 | DEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 004 | 8677 | 8677 | DEPT | 0.00 | 0.00 | 1.02 | 0.00 | 0.00 | 0.0 |
| 005 | 8688 | 8688 | DEPT | 0.00 | 0.00 | 1.60 | 0.00 | 0.00 | 0.0 |
| 006 | 6889 | 6889 | DEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 007 | 8710 | 8710 | DEPT | 4.80 | 0.00 | 1.24 | 0.00 | 0.00 | 0.0 |
| 008 | 8720 | 8720 | DEPT | 0.00 | 0.00 | 0.20 | 0.00 | 0.00 | 0.0 |
| 009 | 8721 | 8721 | DEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 010 | 8724 | 8724 | DEPT | 0.00 | 0.00 | 2.28 | 0.00 | 0.00 | 0.0 |
| 011 | 8725 | 8725 | DEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 012 | 8726 | 8726 | DEPT | 0.00 | 0.00 | 1.44 | 0.00 | 0.00 | 0.0 |
| 013 | 8727 | 8727 | DEPT | 0.00 | 0.00 | 1.24 | 0.00 | 0.00 | 0.0 |
| 014 | 8728 | 8728 | DEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 015 | 8729 | 8729 | DEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 016 | 8730 | 8730 | DEPT | 17.60 | 1.26 | 0.00 | 1.98 | 0.00 | 0.3 |
| 017 | 8760 | 8760 | DEPT | 0.00 | 0.00 | 0.40 | 0.00 | 0.00 | 0.0 |
| 018 | 8761 | 8761 | DEPT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 019 | 8762 | 8762 | DEPT | 0.00 | 0.00 | 0.80 | 0.00 | 1.00 | 0.0 |

- I Print: Print current report. to printer
- I Export: Export current report to a specified text file.

Report 01: Bill list (group by User/Dept)

Printer icon: Print to printer

Suitcase icon: Export to file

| Account | EXT | StartTime | StartTime | Duration | Type | TRK | Price | Price | Cost | Dist Number | Destination | | |
|---------------|------|---------------------|-----------|----------|----------|-----|-------|-------|------|-------------|-------------|--------|------|
| 8762 | 8762 | 2004-11-26 10:07:00 | 00:00:00 | 00:00:00 | CEY | 00 | 0.00 | 0.11 | 0.00 | 87627000 | Suifu City | | |
| 8762 | 8762 | 2004-11-26 10:08:00 | 00:00:12 | 00:00:12 | SERVICE | 00 | 0.00 | 0.08 | 0.00 | 111 | Thou Hsiao | | |
| 8762 | 8762 | 2004-11-26 10:08:00 | 00:00:18 | 00:00:18 | CEY | 00 | 0.00 | 0.11 | 0.00 | 82007900 | Suifu City | | |
| 8762 | 8762 | 2004-11-26 10:08:00 | 00:00:08 | 00:00:08 | SERVICE | 00 | 0.00 | 0.00 | 0.00 | 111 | Thou Hsiao | | |
| 8762 | 8762 | 2004-11-26 10:09:00 | 00:00:12 | 00:00:12 | CEY | 00 | 0.00 | 0.11 | 0.00 | 82042800 | Suifu City | | |
| 8762 | 8762 | 2004-11-26 11:00:00 | 00:00:36 | 00:00:36 | MOBILE | 00 | 0.00 | 0.20 | 0.00 | 1300307200 | 0000 | | |
| 8762 | 8762 | 2004-11-26 11:00:00 | 00:00:24 | 00:00:24 | CEY | 00 | 0.00 | 0.11 | 0.00 | 82019000 | Suifu City | | |
| 8762 | 8762 | 2004-11-26 12:00:00 | 00:00:00 | 00:00:00 | CEY | 00 | 0.00 | 0.11 | 0.00 | 82019000 | Suifu City | | |
| 8762 | 8762 | 2004-11-26 12:01:00 | 00:00:12 | 00:00:12 | MOBILE | 00 | 0.00 | 0.20 | 0.00 | 1300307200 | 0000 | | |
| 8762 | 8762 | 2004-11-26 12:00:00 | 00:00:00 | 00:00:00 | CEY | 00 | 0.00 | 0.11 | 0.00 | 87621011 | Suifu City | | |
| 8762 | 8762 | 2004-11-26 14:00:00 | 00:00:24 | 00:00:24 | MOBILE | 00 | 0.00 | 0.20 | 0.00 | 1301900000 | 0000 | | |
| UserSum: 8762 | | | | | | | | | | Count: | 12 | Total: | 4.80 |
| 8760 | 8760 | 2004-11-26 12:00:00 | 00:00:12 | 00:00:12 | INTERNET | 00 | 0.00 | 0.00 | 0.00 | 077 | Huailu | | |
| 8760 | 8760 | 2004-11-26 12:00:00 | 00:00:00 | 00:00:00 | INTERNET | 00 | 0.00 | 0.00 | 0.00 | 0000 | Huailu | | |
| UserSum: 8760 | | | | | | | | | | Count: | 2 | Total: | 0.00 |
| 8762 | 8762 | 2004-11-26 10:01:00 | 00:00:00 | 00:00:00 | CEY | 00 | 0.00 | 0.11 | 0.00 | 82077000 | Suifu City | | |
| 8762 | 8762 | 2004-11-26 10:02:00 | 00:00:12 | 00:00:12 | CEY | 00 | 0.00 | 0.11 | 0.00 | 82019000 | Suifu City | | |

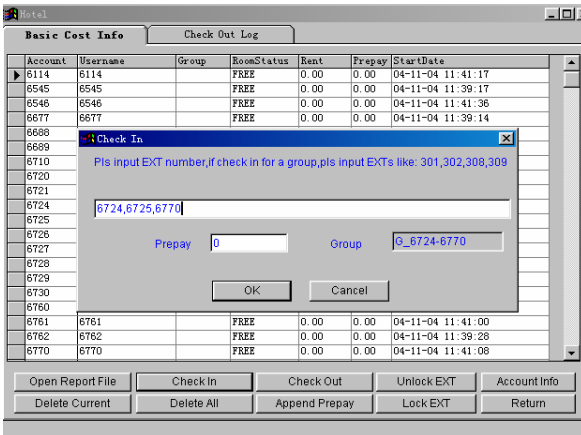
5. Hotel

Hotel window includes: Account, Username, Group, Room status, Rent, Prepay, Start Date(Check in date), and check out log.

Notice: PC clock must set accord to PBX clock to prevent check out time difference.

5.1 Check-In (F5)

Enter room number(Extension number), if enter more than one number, separate by “,”. Click “OK”, software will save the check-in info and clear all cost left before. More than one Extension number will create a group name like G_Ext1_Extlast. Check in is not accessory operation, you can only execute check out function.



5.2 Check-Out (F6)

Choose a extension number or a group.

The screenshot shows a 'check out' dialog box with the following fields and options:

- EXT: 6546
- Group: (empty)
- Checkin Time: 2004-11-04 11:41:36
- CallType table:

| | | | |
|-------------------------------------|--------|----|------|
| <input checked="" type="checkbox"/> | IDD | 0次 | 0.00 |
| <input checked="" type="checkbox"/> | Mobile | 0次 | 0.00 |
| <input checked="" type="checkbox"/> | DDD | 0次 | 0.00 |
| <input checked="" type="checkbox"/> | IP | 0次 | 0.00 |
| <input checked="" type="checkbox"/> | Info | 0次 | 0.00 |
| <input checked="" type="checkbox"/> | Local | 0次 | 0.00 |
| <input checked="" type="checkbox"/> | City | 1次 | 0.00 |
| <input checked="" type="checkbox"/> | Rent | | 0.00 |
- Sum: 0.00
- Prepay: 0.00
- ShouldPay: 0.00
- Print Invoice
- Print Bills
- Buttons: Details, Check Out, Cancel

- A. Unlock EXT: Unlock a extension (only part of PBX with PMS).
- B. Lock EXT: Lock a extension (only part of PBX)
- C. Append Prepaid: If prepaid is running out, click this button to append more prepaid money.
- D. Delete Current: Reset cost to 0 to current room pointed by mouse.
- E. Delete All: Reset all rooms to cost 0.

6. Tariff Tables

Welcome to send your local rates table to us, we can preset your local country or city rates in Zibosoft Call Accounting.

6.1 Local Area

Step 1: How to set co Tariff Tables?

Go System -> Advance -> Country or Area,

Choose your region, if your region is not in drop-down list, choose OTHER, Zibosoft will load your long distance rates or blank long distance rates.

Rate Setting

TRK Info Route Table Placename

Local Rate Long Distance Discount Scheme Delay_Sev fee

Please choose local areacode: Save

| Code | Memo | Start Dur. | Start Rate | Interval | Rate | Type | Discount S |
|------|------------------|------------|------------|----------|------|------|------------|
| 108 | 108 Service | 0 | 0.00 | 60 | 0.00 | 3 | |
| 117 | Time inquire | 0 | 0.00 | 60 | 0.50 | 5 | |
| 119 | Fire alarm | 0 | 0.00 | 60 | 0.00 | 3 | |
| 121 | Weather forecast | 0 | 0.00 | 60 | 0.50 | 5 | |
| 126 | Zhoujiang BP | 0 | 0.00 | 60 | 0.20 | 6 | |
| 13 | GSM | 0 | 0.00 | 60 | 0.20 | 7 | |
| 160 | Service | 0 | 0.00 | 60 | 0.70 | 5 | |
| 168 | Service | 0 | 0.00 | 60 | 0.70 | 5 | |
| 170 | Service | 0 | 0.00 | 60 | 0.00 | 5 | |
| 179 | IP | 180 | 0.22 | 60 | 0.11 | 3 | |
| 191 | Liantong BP | 0 | 0.00 | 60 | 0.20 | 6 | |
| 192 | Liantong BP | 0 | 0.00 | 60 | 0.20 | 6 | |
| 200 | 200 | 0 | 0.00 | 60 | 0.00 | 3 | |
| 900 | Free | 0 | 0.00 | 60 | 0.00 | 3 | |
| 91 | Mobile phone | 0 | 0.00 | 60 | 0.20 | 7 | |
| 92 | Mobile phone | 0 | 0.00 | 60 | 0.20 | 7 | |

Find Add Delete Delete All Print Return

Step 2:

Go Rates -> Local Rates -> Please choose local area code, input or choose your local area code, click on Save.

Note: Rate file name samples.

XX_E_Rate.mdb (blank long distance Rates)

XX_E_Area.mdb (blank local Rates)

TW_E_Rate.mdb (Taiwan long distance Rates)

TW_E_Area.mdb (Taiwan local Rates)

Step 3:

If the rates list in local Rates and long distance is blank , you have to input your rates, Email us files:

XX_E_Area.mdb (local rates file)

XX_E_Rate.mdb (long distance rates file)

Or send us your rates table to us to preset for you.

6.2 Delay _Ser fee (Call Type code list)

| | | | |
|-------------|--------------------------|---------------|----------------|
| 0—IDD | (International) | 1—DDD | (Domestic) |
| 3—CITY | | 11—MOBILE DDD | |
| 4—LOCAL | | 81—IP | |
| 5—SERVICE | (Information Assistance) | 9—INCOMING | |
| 6—BP | (Pager) | 91—INCOMING | (Not Answered) |
| 7—MOBILE | | | |
| 8—INTERNAL | (Extension) | | |
| 80—BUSINESS | (Business Use) | | |

7. System

7.1 Account Table (Extension Table)

Default, *Account* is extension number, if a extension is used, then according account will be generate automatically.

Input Username, department, workgroup, for search and report use.

| Account | Username | ID | Dept. | Group | AuthCode | PortNum | Type | Rent | Sit |
|---------|----------|----|-------|-------|----------|---------|------|------|-----|
| 6114 | 6114 | | IT | | 12520 | | | 0 | 0 |
| 6545 | 6545 | | OC | | | | | 0 | 0 |
| 6546 | 6546 | | DEPT | | | | | 0 | 0 |
| 6677 | 6677 | | DEPT | | 255811 | | | 0 | 0 |
| 6688 | 6688 | | DEPT | | | | | 0 | 0 |
| 6689 | 6689 | | DEPT | | | | | 0 | 0 |
| 6710 | 6710 | | DEPT | | | | | 0 | 0 |
| 6720 | 6720 | | DEPT | | | | | 0 | 0 |
| 6721 | 6721 | | DEPT | | | | | 0 | 0 |
| 6724 | 6724 | | DEPT | | | | | 0 | 0 |
| 6725 | 6725 | | DEPT | | | | | 0 | 0 |
| 6726 | 6726 | | DEPT | | | | | 0 | 0 |
| 6727 | 6727 | | DEPT | | | | | 0 | 0 |
| 6728 | 6728 | | DEPT | | | | | 0 | 0 |
| 6729 | 6729 | | DEPT | | | | | 0 | 0 |

AuthCode (Or authorized code, PIN Number, Account code)

Some telephone system allow you to track calls through the use of unique personal identification numbers. This method provides an audit trail for calls placed from a workstation other than an employee's own, or isolates costs for multiple agents assigned to a single client account.

This feature is used in colleges and other institutions to track calls made by an individual regardless of which extension they use. If your telephone system accommodates PIN Numbers, input the PIN numbers to

Authcode column.

- I Click on *System* button
- I Click on *Account* tab

7.2 Database File Setting

All detailed call list will be saved in bill.mdb and bill year-month.mdb

The Zibosoft has an Auto Purge default of 90 days to bill.mdb to prevent bill.mdb become too big.

- I Click on *System* button
- I Click on *Database File Setting* Tab
- I Save to Main bill file (bill.mdb), bills in file keep days: 90.

7.3 Password

- I Click on *System* button
- I Input Admin Password, default is *88888*,
If there are several different operator to access software in different time.
- I Click on *Operator Password* Table.
- I Add all user IDs and Passwords.

7.4 Company Info

Input company name, and choose company type to decide if use Hotel features. Company name will be printed on some reports and invoices.

- I Click on *System*
- I Click on *Company Info*
- I Input company name, click on save.

7.5 PBX Setting

Select PBX (call system) Model, and set Band Rate of serial port or TCP/IP. Setting of Ethernet port.

- I Click on *System* button
- I Click on *PBX Setting*
- I Choose a *PBX Model*, and the default band rate will be loaded

The screenshot shows a software window titled "SYSTEM CONFIG" with several tabs: "Account", "Database File Setting", "Password", and "Company Info". The "PBX Setting" tab is active, showing a "Print" button and an "Advanced" sub-tab. The "PBX Select" section has a "PBX Model" dropdown menu set to "ERICSSON MD110B". The "COM Setting" section includes a "COM A" label and several dropdown menus: "COM Port" (2), "Baud Rate" (9600), "Verify" (N), "Bits" (8), and "Stop bit" (1). There is also a "Bill Data Source" dropdown (0) and a "Send data use COM" dropdown (A). A blue link "Bill Data Source: 0-PBX 1-DATA Buffer 2-File" is visible. The "TCP/IP Setting" section has a checkbox "Enable IP port, IP port is" which is unchecked, and an "IP Address of PBX" text input field. At the bottom, there are buttons for "PBX Format Editor", "Set COM B", "Save", and "Return".

- I Change band rate if necessary.
- I If connect PBX with Ethernet in a local Area Network, Check Enable IP port, and input port number, and IP Address of PBX (if PBX is TCP server)

There are some TCP/IP Protocols to choose, if software still can't receive TCP bills.

Go Menu Tools → PBX format editor

- I Click on *PBX para*
- I TCP/IP Protocol (e.g. TCP Server, TCP Client or UDP)
- I Click SAVE.

7.6 Print At Once

In some hotel case, detailed call list of some call type need to be printed on hard copy instantly to prevent data lost.

- I Click on *System* button
- I Click on *Print* tab
- I Set *Print At Once field* to Y according to call type.

7.7 Advanced

Language: default is auto, decides which language will show in software interface. Software will detect system language automatically. Or you can enforce software to show in a specified language.

Country or Area: Decide which rates files will be loaded.

Max show dial number: allowed longest dial number to show and log, to prevent reveal pass code information.

Hide Zero-charge bill: if a bill is free charged, then will not show on screen.

Filter non-numeric dial number: filter characters in dial number field.

The screenshot shows the 'SYSTEM CONFIG' dialog box with the 'Advanced' tab selected. The dialog has four main sections: 'Account', 'Database File Setting', 'Password', and 'Company Info'. Under 'Database File Setting', there are sub-tabs for 'PBX Setting', 'Print', and 'Advanced'. The 'Advanced' tab contains the following settings:

- Language: ENG (dropdown)
- Country or Area: (dropdown)
- Max Show Dialnumber: 20 (dropdown)
- Max Print Dialnumber: 18 (dropdown)
- Min Blank when group bill format: 1 (dropdown)
- Dialnumber length to be filtered: (text input)
- Verify bills
- Show area in destination
- Save InDelayPeriod Bills
- Hide Zero-Charge Bill
- Prepay Remain Alarm,value(\$): 0 (text input)
- Lock EXT when remain of prepay less than: 0 (text input)
- Rent is not included in Subsidy
- Cost adjust to 10 cents
- Filter non-numeric dialnumber
- Duration include delay time
- Overlap Charge generates dual bills

Buttons for 'Save' and 'Return' are located at the bottom right of the dialog.

I Click on *System* button

I Click on *Advanced*