

## Tentative

Registration	8.30 a.m.
Begin Session	9.00 a.m.
Tea Break	10.30 a.m.
Continue Session	10.45 a.m.
Lunch Break	12.30 p.m.
Continue Session	2.00 p.m.
Tea Break	4.00 p.m.
Discussion and QnA	4.20 p.m.
Dismiss	5.00 p.m.



## Get In Touch

### Environmental Competency Consultancy Sdn Bhd

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Training Duration:  
1 Day

Certification:  
Will be provided by Environmental  
Competency Consultancy Sdn Bhd

Individual:  
RM 1200/pax

In group (2 or more): RM 1000/pax

# PRACTICAL WORKSHOP ON EXTERNAL REPORTING SYSTEM (ESWIS & OER) AND INTERNAL REPORTING APPROACH





## Course Outlines:

- Introduction on external and internal reporting criteria
- Briefly explain features of external reporting channel (eSWIS & OER) user interface and internal reporting format (meeting minutes)
- Practical hands-on activity in completing report submission through online portal
- Practical approach in conducting a proper internal discussion with systematic recording

### Objectives

We will provide our participants:

- Guidance to complete the submission criteria in external & internal reporting
- Facilitate and instruct on how to complete external submission by eSWIS & OER
- Rationale on importance of completing external & internal reporting
- Assist participants in completing external & internal reporting according to guidance documents

### Introduction

Provide guidance and facilitate participants on how to conduct practically complete the submission criteria in external and internal reporting

### Target Audience

IETS Operator, Competence Person, Environmental Officer